



Request for Submissions

CALL-TO-ARTIST Three Springs Police Station Entry

Budget: \$15,000

Deadline for Submissions: December 1, 2008

BACKGROUND

The City of Durango, Colorado invites interested artists to submit qualifications and artwork proposals for original three-dimensional artwork to be placed at the exterior entrance to the Three Springs Police Station located on Three Springs Boulevard. This substation is in a new, mixed-use community and near a regional medical center. The artworks project is intended to create an attractive and meaningful entry feature to a building that will be used primarily by law enforcement personnel. The roadway in front of the substation is expected to have busy vehicular traffic in the future.

PROJECT DESCRIPTION

Artist proposals should consider the nature of the pedestrian and street traffic. A range of three-dimensional design proposals may be considered. A proposal must take into consideration that the base of the piece can be no larger than 6 feet wide by 6 feet long. Existing building and street lighting will be used to light the area around the sculpture. See photos of the entrance to station for exact placement of the final piece.

Additional information about the Three Springs Police Substation can be obtained by contacting the City Manager's Office at (970) 375-5005 or by email at CityManager@ci.durango.co.us.

ELIGIBILITY

The project is open to all artists who reside in the Four Corners states. This includes New Mexico, Utah, Colorado, and Arizona. All media will be considered, keeping in mind this project is exposed to the elements.

The artist selected to create an original work of art will be responsible for creating and installing the final artwork as contracted with the City of Durango. An existing piece of artwork may be proposed as long as it is appropriate to the site and meets all of the specified guidelines. The City of Durango shall retain exclusive rights to create photo reproductions of the final art for print material as necessary for promotional and/or educational purposes.

BUDGET

The Budget for design, execution, transportation and installation is \$15,000. A reasonable budget for a base will be supplied and installed by the City of Durango.

ARTIST STIPEND

A stipend of \$150.00 will be awarded to each finalist.

SELECTION PROCESS

Three finalists for the project will be determined by a selection panel, based on a review of qualifications and proposals as submitted. The finalists will be provided an opportunity to present their proposals and qualifications in a 30-minute presentation to the selection panel (see Estimated Timeline, below). Finalists will be required to provide three-dimensional models, drawings and/or colored renderings as necessary for the interview process as well as a digital photo of the model that may be submitted to the news media. The finalists will also be required to attend an open house presentation to the public the evening before the interview with the selection panel. Final selection recommendations will be determined after the interview presentation process.

The selection panel will be comprised of 7 (seven) members as follows:

- Three members from the Public Art Commission
- A member of the Durango Police Department
- A member of the Durango City Council or a City employee appointed by the City Council as liaison to the Public Art Commission
- Two members of the local community

Non-voting advisors to the panel may include the consulting project architect or engineer, and additional city staff as necessary.

APPLICATION REQUIREMENTS

- 1) One CD labeled with artist name and contact information (including email address) – to include the following:
 - A PowerPoint file that includes up to 5 (five) images of past work/qualifications and up to 5 (five) images of the proposed artwork. This could include images of a maquette, drawings, computer rendering, material samples, etc. Please be sure to label each "slide."
 - As an alternative to the PowerPoint file, you may submit just the digital images on the CD – please organize them in two "folders" on the CD – one for "qualifications" and one for "proposal." If you choose this alternative, please include a contact sheet that shows the image, the name of the image and a short description.
 - Electronic copies of your proposal and resume/qualifications.

- 2) 10 (ten) physical packets that include:
- Project proposal - A written statement, not to exceed two pages, addressing the interest in this project, a description of the proposed artwork concept including the title, media, and size of the work (HxWxD), and the projected long-term maintenance schedule.
 - Qualifications – Current resume, including references and contact information

Digital Image Specifications (PC formatted CD-ROM)

- Each image must be no 300 dpi resolution.
- Each image file must be a "jpeg."
- The image size should not exceed 1920 pixels in height or 1920 pixels in width. Each file should not exceed 1.8 MB.
- Label your JPEG files "01 to 10" followed by your last name. For example, Janice Smith's image files would be: 01Smith.jpg, 02Smith.jpg, etc.
- Number the image file names in the order you would like them viewed. Make sure these numbers correspond to your contact sheet.
- Put only the images you are submitting for the application on the CD. Write your name, address, and phone number on your CD and CD case.

Applicants are encouraged to retain a complete copy of their application for their records as application and CD will not be returned.

APPLICATION DEADLINE

Applications must be received by Monday, December 1, 2008. Late applications will not be considered.

MAIL OR DELIVER APPLICATION TO:

Durango Public Art Commission
ATTN: Sherri Dugdale
c/o Three Springs Police Station
949 E. Second Avenue
Durango, CO 81301

ESTIMATED TIMELINE

Notice of Advertisement:	October 15, 2008
Application deadline:	December 1, 2008
Notification of Finalists:	December 15, 2008
Open House Presentation to Public:	January 26, 2009
Presentation by Finalist:	January 27, 2009
Notification/Award of Contract:	January 30, 2009
Installation:	April/May 2009

RULES AND GUIDELINES

The City of Durango Public Art Commission reserves the right to reject any or all applications or proposals, to reject any finalist, to waive informalities in applications or proposals, or to terminate the selection process for any project without prior notice. The Durango Public Art Commission reserves the right to terminate the project at any time. Application to any project advertised by the Durango Public Arts Commission constitutes agreement to all applicable rules and guidelines. For a copy of the City of Durango enabling resolution for the Durango Arts Commission and rules and guidelines reference the City web site at: www.durangogov.org

ADDITIONAL INFORMATION

For additional information contact Sherri Dugdale at (970) 375-5005, or via email at citymanager@ci.durango.co.us.



